



APPLICATION FOR LIFTING OF 0.30 METRE RESERVE

Section 1 – Contact Information

Owner / Applicant (name): _____

Contact person (if owner is a corporation): _____

Mailing Address: _____

Telephone Home: _____ Work: _____ Cell: _____

Email: _____

Agent (name): _____

Mailing Address: _____

Telephone Home: _____ Work: _____ Cell: _____

Email: _____

Correspondence:

I/we prefer to receive correspondence in: French English

I/we prefer to receive correspondence via: Letter mail Email

Send correspondence to: Applicant Agent

Did you have a pre-consultation meeting with the
City's Infrastructure & Planning Department? Yes No

Name of planner: _____ Date: _____

Section 2 – Description of the Subject Property

Please include all applicable information.

Civic Address: _____

Lot: _____ Concession: _____ Geographic Township: *Clarence*

Reference Plan Number: _____ Part(s): _____

Subdivision Plan Number: _____ Lot/Block: _____

Roll Number: _____ PIN(s): _____

Lot area: _____ m² ft² Lot depth: _____ m ft Width/frontage: _____ m ft

Section 3 – Description of the Reserve

Lot: _____ Concession: _____ Geographic Township: *Clarence*

Reference Plan Number: _____ Part(s): _____

Subdivision Plan Number: _____ Lot/Block: _____

Lot area: _____ m² ft² Lot depth: _____ m ft Width/frontage: _____ m ft

Section 4 – Reason for the request

Indicate the reason for the request:

- To provide the required access to a development
- Re-conveyance to abutting property owner (if selected, the reserve cannot be dedicated as public highway)
- Dedicate as public highway (if selected, the reserve cannot be re-conveyed to abutting property owner)
- Other (please specify) :

Section 5 – Signatures

Signature of Owner/Applicant

Signature of Owner/Applicant

Date:

SCHEDULE A

Applicant’s Checklist

Please note that your application may not be deemed complete if any of the following items are not included with the completed application form. The Infrastructure and Planning Department cannot begin processing your application until it has been deemed complete.

- The required fees, by cash, cheque, interact or money order, payable to the City of Clarence-Rockland
- A paper and a digital copy of a recent survey plan and/or reference plan

SCHEDULE B

Lifting of 0.30 Metre Reserve Application Fee

\$378.00