Clarence-Rockland

CORPORATION
de la Cité de/ of the City of
CLARENCE-ROCKLAND

ADDENDUM #1
8/21/2020 10:22

F18-COM-2020-007

Tender Number

Redesign Web Site & Hosting

Request for Proposals Issued On:
August 14, 2020

Proposal Submission Deadline: 10:00:00 AM Local Time in Clarence-Rockland Ontario, Canada on

September 4, 2020

THE INFORMATION CONTAINED IN THIS DOCUMENT IS TIME SENSITIVE

lease note: This addendum is to be considered part of the above noted Request for Proposal/Tender as though included with the original version
This addendum does not affect the closing date/time:Bidders should acknowledge receipt of all Addendum / Addenda by inserting
in the space provided on the Bid Submission Form, the numbers of all Addendum / Addenda received during the bidding period.

QUESTION REQUESTING CLARIFICATION
The following questions were received:

1	Question:	Is the City licensed for Office 365? If so, please provide details of the licensing
	Reply:	The City is licenced for Sharepoint online plan 2 (all staff) but we have transitioned 50 staff to O365 E3 with plans to do the same with remaining staff once email is moved online in early 2021.
2	Question:	How much content will be migrated to the new site?
	Reply:	About 75%
3	Question:	Will all new content be provided by the City?
	Reply:	Yes
4	Question:	How many end users and administrators are to be trained?
	Reply:	IF by end users you mean content editors then 4, as well 2 Administrators
5	Question:	Does the City prefer hands on training or is virtual/online acceptable?
	Reply:	Virtual is acceptable as long as it's primarily live and not CBT so that our users can ask questions.
6	Clarification	Please provide more clarification on your infrastructure, specifically cloud-hosted environments
	Reply:	o One data centre and backup data centre housing multiple systems including: -Finance ERP -Security systems (Cyber and physical perimeter) -Email (currently but planning to move it to MS online) -Multiple IT tools (tickets, monitoring, patching, etc..) -Use of Microsoft online for Sharepoint and looking to use all of MS online (Onedrive, Email, Teams, etc..) -Other cloud based tools such as WorkTEch (tickets), Paymentus (accepting payments), Bookking for asset booking.

END OF ADDENDUM #1