



**CORPORATION
de la Cité de/ of the City of
CLARENCE-ROCKLAND**

ADDENDUM #1

5/27/2021 8:18

2021-025

Tender Number

HVAC REPAIRS & PREVENTATIVE MAINTENANCE SERVICES

Request for Proposals Issued On:

May 10, 2021

Proposal Submission Deadline: 2:00:00 P.M. Local Time in Clarence-Rockland Ontario, Canada On.

May 31, 2021

THE INFORMATION CONTAINED IN THIS DOCUMENT IS TIME SENSITIVE

Please note: This addendum is to be considered part of the above noted Request for Proposal/Tender as though included with the original version.
This addendum does not affect the closing date/time: Bidders should acknowledge receipt of all Addendum / Addenda by inserting in the space provided on the Bid Submission Form, the numbers of all Addendum / Addenda received during the bidding period.

QUESTION REQUESTING CLARIFICATION

The following questions were received:

1	Question:	Although the filters' sizes and counts are mentioned we need to know the type of filters, throw away, Pleated, MERV8 or MERV13?
	Reply:	The filters to be used are Throw away Merv 8.
2	Question:	Some of the sites with elevated equipment will either require a man lift, or a scissor lift to either carry out the maintenance, or service repairs. Therefore are we to include the rentals for these in our bid submissions for the facilities with elevated equipment, or is the City of Clarence Rockland to provide them.
	Reply:	95% of the maintenance and repairs are done with a ladder. Should a scissor lift be required the first option will be to schedule the maintenance with the City owned scissor lift. Should the municipal scissor lift not be available the contractor will be allowed to use his own scissor lift. A daily rental fee with float move shall be submitted with the contractors bid. All certifications and inspections of the contractor's scissor lift shall be supplied to the city before any works starts.
3	Question:	There isn't mention, or a space provided in the bid form for truck charge for on-demand service. Therefore, is this something we can add somewhere?
	Reply:	The municipality will not be accept or pay any truck charges.
4	Question:	Although the City will not pay for travelling time to the site for service calls my question here is whether you will pay for travelling time from and to site should our service technician need to get parts for certain repairs.

		The contractor shall have at its disposal a minimum parts inventory to service the routine maintenance schedule of the municipality of Clarence-Rockland HVAC system in its shop/van. Should any special parts be required and need to be picked up at the contractor's distributor a 1.5 hrs charge will be allocated if pre approved by the Municipal and Recreational Facility Manager.
5	Question:	Is a lift provided by the township of Clarence-Rockland for the inspection and repair of suspended heaters.
	Reply:	See question and reply # 2.
6	Question:	Please confirm the closing date.
	Reply:	THE TENDER SUBMISSION DEADLINE IS 2:00:00 PM ON MONDAY MAY 31, 2021
END OF ADDENDUM #1		