

Schedule "A-8" to By-law No. 2022-33

Administrative Monetary Penalty System (AMPS) Penalty Schedule for Property Standards By-law 2026-76

1. For the purposes of section 2 of the Administrative Monetary Penalty System By-law, Column 3 in the following table lists the provisions in the Designated By-law identified in this Schedule, as amended.
2. Column 2 sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
3. Column 4 sets out the Administrative Penalty amount payable for contraventions of the designated provisions listed in Column 3.

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision in By-law	Column 4 Administrative Penalty Amount
1	Fail to maintain garbage chutes, disposal or collection rooms, containers, or receptacles in a clean, sanitary, odour-free condition and in good working order and repair	4.1.(a)	\$250
2	Fail to keep an unenclosed porch or balcony free of garbage, waste, appliances, or obstructions that obstruct use or egress or create a safety or fire hazard	4.2.(a)	\$250
3	Discharge roof, driveway, or other drainage onto an entrance, walkway, or stair, or in a manner that creates an unsafe condition or damages a building or structure	4.3.(a)	\$250
4	Fail to maintain a walkway, driveway, or parking area in a safe condition	4.4.(a)	\$250
5	Fail to maintain exterior lighting facilities in good repair	4.5.(c)	\$250
6	Fail to maintain a retaining wall, screen wall, or ornamental wall in a structurally sound condition	4.6.(a)	\$250
7	Fail to maintain an accessory building or appurtenant structure in good repair	4.7.(a)(ii)	\$250
8	Fail to maintain a tower, gantry, mast, antenna, attachment, or similar structure in good repair	4.8.(ii)	\$250
9	Fail to maintain a tower, gantry, mast, antenna, attachment, or similar structure in a safe and structurally sound condition	4.8.(iii)	\$250
10	Place or cause graffiti to be placed on a building or structure	4.9.(a)	\$250

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision in By-law	Column 4 Administrative Penalty Amount
11	Fail to finish an unfinished building or structure in an acceptable manner within a reasonable time and in accordance with applicable law	4.10.(a)	\$250
12	Fail to maintain a worksite containing an unfinished building or structure in a safe and healthy manner	4.10.(b)	\$300
13	Fail to maintain a foundation or basement, cellar, or crawlspace floor in good repair and in a structurally sound and reasonably watertight condition	5.2.(a)	\$250
14	Fail to maintain an exterior wall or surface sound, plumb, weathertight, and free of loose or unsecured objects	5.3.(a)	\$250
15	Fail to maintain a window, skylight, exterior door or frame, hatchway, or access door in good working order, good repair, and safe condition	5.4.(a)	\$250
16	Fail to protect an opening used or required for ventilation or illumination with mesh screening, a metal grill, or other durable protection	5.5.(a)	\$250
17	Fail to maintain a canopy, marquee, or awning securely anchored, safe, sound, and protected against decay or rust	5.6.(a)	\$250
18	Fail to maintain a roof or roof component in good repair and structurally sound	5.7.(a)	\$300
19	Fail to maintain an eavestrough, gutter, downspout, flashing, or exterior metal duct secured, unobstructed, weathertight, hole-free, and in good repair	5.8.(a)	\$250
20	Fail to maintain exterior stairs, porches, landings, free of holes, cracks or defects creating hazards	5.9.(a)	\$250
21	Fail to maintain exterior handrails, guards, balustrades, or similar features in good repair, anchored, or structurally sound	5.9.(b)	\$250
22	Fail to install handrails on exterior stairs with more than three risers	5.9.(c)	\$250
23	Fail to maintain an exterior stair or fire escape in a safe state of repair and free of ice and snow	5.10.(a)	\$250
24	Fail to maintain a chimney, vent, stack, flue, or duct free from obstruction and in a condition that prevents smoke or gas entry, overheating, or other hazards	5.11.(a)	\$250

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision in By-law	Column 4 Administrative Penalty Amount
25	Fail to maintain a self-closing, weather-stripped door between an attached garage and dwelling unit.	5.12.(a)	\$250
26	Fail to maintain garages, carports, including floors, in good repair and free from hazards	5.12.(b)	\$250
27	Fail to maintain garage doors in good repair and operating safely	5.12.(c)	\$250
28	Permit extensive mold accumulation or an unsafe interior condition contrary to the By-law	6.1.(a)	\$250
29	Fail to maintain a building or structural system or component capable of sustaining its own weight and imposed loads	6.2.(a)	\$250
30	Fail to maintain an interior wall or ceiling finish in good repair and in a safe, cleanable condition	6.3.(a)	\$250
31	Fail to provide a bedroom or living room with a window, or a door containing a window, facing directly outside	6.4.(b)	\$250
32	Fail to maintain floors smooth, leveled, and free of defects or coverings that create a hazard	6.5.(a)	\$250
33	Fail to maintain interior stairs, porch or landing free of hazardous defects.	6.6.(a)	\$250
34	Fail to maintain handrails, guards or similar features in a safe and secure condition	6.6.(b)	\$250
35	Fail to protect metal stair, handrail or guard components against rust or corrosion	6.6.(c)	\$250
36	Fail to provide handrail on interior stairs with more than two risers	6.6.(d)	\$250
37	Fail to maintain an elevating device operational, safe, and in good repair	6.7.(a)	\$250
38	Fail to provide or maintain a safe, continuous, and unobstructed means of egress	6.8.(a)	\$250
39	Fail to provide heating equipment capable of maintaining a temperature of 21°C	6.9.(a)	\$250
40	Use portable heaters as the primary source of heat	6.9.(b)	\$250
41	Fail to maintain heating or mechanical system in operating condition.	6.9.(c)	\$250

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42	Fail to maintain fuel-burning equipment, fuel storage, venting, flue or chimney in a safe condition.	6.9.(d)	\$250
43	Fail to maintain air conditioner to prevent unsafe discharge or operation.	6.9.(e)	\$250
44	Discharge cooling water contrary to by-law requirements.	6.9.(f)	\$250
45	Fail to provide or maintain an approved and adequate electrical supply system	6.10.(a)	\$250
46	Fail to provide, maintain, or operate ventilation to prevent an accumulation that creates a hazard	6.11.(a)	\$250
47	Fail to provide or maintain a permanently installed lighting fixture in a safe condition and in good working order	6.12.(a)	\$250
48	Fail to maintain plumbing, drain or water pipes, fixtures, or sewage-system connections in good working order and free of leaks or defects	6.13.(a)	\$250
49	Fail to provide an adequate and safe supply of potable water at all times	6.13.(b)(i)	\$300
50	Fail to maintain sewage disposal system	6.13.(b)(v)	\$250
51	Fail to maintain property free from vermin and conditions that may promote an infestation	6.14.(a)	\$250
52	Use or permit the use of a non-habitable space in a dwelling for a habitable-space purpose	7.1.(a)	\$300
53	Exceed the maximum occupancy of two persons per bedroom in a dwelling unit	7.1.(b)	\$300
54	Fail to provide a dwelling unit with at least one operable toilet, washbasin, and bathtub or shower in good repair	7.2.(a)	\$300
55	Fail to maintain a means of egress in a non-residential property free from obstruction or impediments	8.1.(a)	\$300
56	Fail to provide or maintain a required guard or handrail in a non-residential property	8.2.(a)(i)(ii)	\$250
57	Fail to provide or maintain sufficient lighting for the safe use and occupancy of a non-residential building	8.3.	\$250

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision in By-law	Column 4 Administrative Penalty Amount
58	Fail to ensure that a retained individual attends and monitors a vacant building at least every two weeks or as otherwise required in writing by an Officer	9.1.(b)	\$250
59	Fail to board up an exterior opening of a vacant building	9.1.(c)	\$300
60	Fail to eliminate or control unsafe conditions on damaged property.	9.2.(a)	\$300
61	Fail to secure or protect damaged building or structure.	9.2.(b)	\$300
62	Fail to remove smoke damage, charring, staining or other exterior defacement from damaged building or structure.	9.2.(c)	\$300
63	Fail to repair and restore, or demolish, a building or structure damaged by fire, storm, or other cause	9.3.	\$300
64	Fail to protect adjoining properties and the public while demolishing a building or structure	9.4.(a)	\$300
65	Fail to remove and lawfully dispose of demolition, fire or waste debris.	9.4.(b)	\$300
66	Fail to maintain, preserve, and protect the heritage attributes of a heritage property	10.1.(i)	\$300
67	Replace a repairable heritage attribute or fail to repair it in the manner required by the By-law	10.2.	\$300
68	Replace a heritage attribute in a manner that does not replicate its original design, colour, texture, and appearance as required	10.3.	\$300
69	Alter, demolish, remove, or relocate a building or structure on a Part IV or Part V heritage property contrary to the Ontario Heritage Act	10.4.	\$300
70	Failed to secure openings, exposing vacant heritage property to weather, unauthorized entry, pests, fire, storms, neglect, intentional damage, and other risks	10.5.(b)	\$300
71	Fail to provide a report, inspection, certification, or assessment required by an Officer	11.1.(b)(vii)	\$400
72	Fail to comply with a final and binding Order	11.2.(d)	\$400
73	Obstruct the visibility of, or remove without authorization, an Order posted on a property	11.2.(b)(i)	\$400

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision in By-law	Column 4 Administrative Penalty Amount
74	Fail to carry out the repair or demolition required by a final and binding Order within the time and in the manner specified	11.6.(e)	\$400
75	Obstruct or attempt to obstruct an Officer, City employee, or City agent exercising a power or performing a duty under the By-law or the Act	11.9.(b)	\$400
76	Fail to comply with an Emergency Order within the time specified.	11.12.(a)	\$400