

Schedule "A-10" to By-law No. 2022-33

Administrative Monetary Penalty System (AMPS) Penalty Schedule for Business Licensing By-law 2026-83

1. For the purposes of Section 2 of By-law No. 2022-33, Column 3 in the following table lists the provisions in the Designated By-law identified in this Schedule, as amended.
2. Column 2 sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
3. Column 4 sets out the Administrative Penalty amount payable for contraventions of the designated provisions listed in Column 3.

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
1	Operate a designated business without first obtaining a Licence from the City	7.1	\$400
2	Operate a business without obtaining or maintaining required insurance	7.2	\$400
3	Provide false or misleading information or documents in relation to a Licence or By-law requirement	7.3	\$500
4	Operate outside the scope of the business class for which the Licence was issued	7.4	\$400
5	Use a Licence for a person, vehicle, or class other than that specified on the Licence	7.5	\$400
6	Operate in contravention of another municipal by-law, including zoning requirements	7.6	\$500
7	Operate in contravention of an applicable by-law regulating operating hours or mandatory closures	7.7	\$300
8	Advertise, promote, or carry on the licensed business under a name not approved on the Licence	9.1	\$250
9	Fail to display the Licence prominently at the licensed Premises	11.1	\$200
10	Fail to keep or exhibit the Licence when carrying on business with no fixed Premises or from a vehicle or varying locations	11.2	\$200

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
11	Fail to notify the Licence Issuer of a required ownership, operating name, insurance, or policy lapse change within seven calendar days	12.1	\$200
12	Fail to annually confirm or update licence information in the form prescribed by the City	14.2	\$200
13	Fail to carry Commercial General Liability insurance with the required limits and notice provisions	16.1	\$400
14	Discriminate in providing goods or services to the public contrary to applicable human rights legislation	17.1	\$400
15	Refuse service to, deny entry to, or otherwise impede a person accompanied by a service animal	17.2	\$400
16	Carry on a licensed business after a Licence has been suspended, revoked, or cancelled	21.7	\$600
17	Resume or continue operations without complying with applicable requirements following an appeal decision	21.8	\$500
18	Fail to allow an inspection at a reasonable time or obstruct, hinder, or interfere with an inspection	22.2	\$400
19	Hinder or obstruct a Person exercising a power or performing a duty under the By-law	22.3	\$500
20	Contravene any other provision of the Business Licensing By-law for which a specific penalty is not otherwise provided in this Schedule	24.1	\$250