

Corporation of the City of Clarence-Rockland

By-Law 2022-33

A by-law to establish an Administrative Monetary Penalty System in City of Clarence-Rockland.

Whereas subsection 102.1 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended ("Municipal Act, 2001"), provides that a municipality may require a person to pay an administrative penalty if the municipality is satisfied that the person failed to comply with any by-laws respecting the parking, standing or stopping of vehicles; and

Whereas Section 434.1 (1) of the Municipal Act, 2001, provides that a municipality may require a person, subject to such conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law passed under the Municipal Act, 2001; and

Whereas Sections 23.2, 23.3 and 23.5 of the Municipal Act, 2001 provides that a municipality may delegate its administrative and hearing powers; and

Whereas Section 391 of the Municipal Act, 2001 authorizes a municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of it; and

Whereas the Council for the City of Clarence-Rockland considers it desirable and necessary to provide for a system of administrative penalties and administrative fees for its designated by-laws, or portions of its designated by-laws;

Now therefore the Council of The Corporation of the City of Clarence-Rockland enacts as follows:

1. Definitions

In this By-law:

- 1.1. *Administrative Fee* means any fee specified in this By-law or set out in the in the attached schedules;
- 1.2. *Administrative Penalty* means an administrative penalty established by this By-law or set out in the attached schedules;

- 1.3. *AMPS* means Administrative Monetary Penalty System;
- 1.4. *Authorized Representative* means someone appearing on behalf of a Person in accordance with a written authorization provided upon request to the Manager of Municipal Law Enforcement Services, and who is not required to be licensed by any professional body;
- 1.5. *Director of Construction and Protective Services* means the City's Director of Construction and Protective Services or any person delegated by them;
- 1.6. *City* means The Corporation of the City of Clarence-Rockland;
- 1.7. *Clerk* means the City Clerk, or any person delegated by them;
- 1.8. *Council* means the Council of the City;
- 1.9. *Day* means any calendar day;
- 1.10. *Designated By-law* means a by-law, or a part or provision of a by-law, that is designated under this or any other by-law, and is listed in the attached schedules;
- 1.11. *Hearing Non-appearance Fee* means an Administrative Fee established by Council from time to time in respect of a Person's failure to appear at the time and place scheduled for a review before a Hearing Officer and listed in the attached schedules;
- 1.12. *Hearing Decision* means a notice that contains a decision made by a Hearing Officer;
- 1.13. *Hearing Officer* means a person who performs the functions of a Hearing Officer in accordance with Section 6 of this By-law, and pursuant to the City's Hearing Officer By-law, as amended from time to time;
- 1.14. *Holiday* means a Saturday, Sunday, any statutory holiday in the Province of Ontario or any Day the offices of the City are officially closed for business;
- 1.15. *Late Payment Fee* means an Administrative Fee established by Council from time to time in respect of a Person's failure to pay an Administrative Penalty within the time prescribed in this By-law and listed in the attached schedules;
- 1.16. *MTO Fee* means an Administrative Fee established by Council from time to time for any search of the records of, or any inquiry to, the Ontario Ministry of Transportation, or related authority, and listed in the attached schedule;

- 1.17. *NSF Fee* means an Administrative Fee established by Council from time to time in respect of payment by negotiable instrument or credit card received by the City from a Person for payment of any Administrative Penalty or Administrative Fee, for which there are insufficient funds available in the account on which the instrument was drawn, as listed in the City's User Fees and Charges By-law;
- 1.18. *Officer* means a Provincial Offences Officer of the City or other person appointed by or under the authority of a City by-law to enforce City by-laws;
- 1.19. *Penalty Notice* means a notice given to a Person pursuant to section 3.0 of this By-law;
- 1.20. *Penalty Notice Date* means the date of the contravention specified on the Penalty Notice, in accordance with section 3.3 of this By-law;
- 1.21. *Penalty Notice Number* means the reference number specified on the Penalty Notice that is unique to that Penalty Notice, in accordance with section 3.3 of this By-law;
- 1.22. *Person* includes an individual or a business name, sole proprietorship, corporation, partnership, or limited partnership, or an authorized representative thereof, and, in relation to vehicle, parking or traffic-related contraventions, whose name appears on the vehicle permit as provided by the Ontario Ministry of Transportation. If the vehicle permit consists of a vehicle portion and licence plate portion, and different Persons are named on each portion, the Person whose name appears on the licence plate portion, as provided by the Ontario Ministry of Transportation, is the Person for the purposes of this By-law;
- 1.23. *Plate Denial Fee* means an Administrative Fee established by Council from time to time in respect of a Person's failure to pay within the time prescribed prior to a request for plate denial and listed in the attached schedule;
- 1.24. *Regulation* means Ontario Regulation 333/07 under the Municipal Act;
- 1.25. *Request for Review by a Hearing Officer* means the request which may be made in accordance with section 5 of this By-law for the review of a Screening Decision;

- 1.26. *Request for Review by Screening Officer* means the request made in accordance with section 5 of this By-law for the review of a Penalty Notice;
- 1.27. *Review by a Hearing Officer* and *Hearing* mean the process set out in section 6 of this By-law;
- 1.28. *Review by Screening Officer* and *Screening Review* mean the process set out in section 6 of this By-law;
- 1.29. *Screening Decision* means a notice which contains the decision of a Screening Officer, delivered in accordance with Section 5.13 of this By-law;
- 1.30. *Screening Non-appearance Fee* means an Administrative Fee established by Council from time to time in respect of a Person's failure to appear at the time and place scheduled for a review before a Screening Officer and listed in the attached schedule; and,
- 1.31. *Screening Officer* means Manager of Municipal Enforcement or any person who performs the functions of a Screening Officer in accordance with section 5 of this By-law, as designated by the Director, Construction and Protective Services.

2. *Application of this by-law*

- 2.1 The City by-laws, or portions of City by-laws, listed in the attached Schedule "A" of this By-law shall be Designated By-laws for the purposes of sections 102.1 and 151 of the Municipal Act, 2001 and paragraph 3(1)(b) of the Regulation. The attached Schedule "A" sets out the short form language to be used on Penalty Notices, for the contraventions of Designated By-laws.
- 2.2 The Provincial Offences Act, R.S.O. 1990, c.P.33, as amended, does not apply to a contravention of a Designated By-law.

3. *Penalty notice*

- 3.1 Every Person who contravenes a provision of a Designated By-law shall, upon issuance of a Penalty Notice, be liable to pay the City an Administrative Penalty in the amount specified in the attached schedule. Where the contravention is in relation to property that is jointly owned, all registered property owners shall be jointly liable for the Penalty.

- 3.2 An Officer who has reason to believe that a Person has contravened any Designated By-law may issue a Penalty Notice as soon as reasonably practicable.
- 3.3 A Penalty Notice shall include the following information, as applicable:
- a) The Penalty Notice Date;
 - b) A Penalty Notice Number;
 - c) The date on which the Administrative Penalty is due and payable, fifteen (15) days from service of the Penalty Notice;
 - d) The identification number and signature of the Officer;
 - e) The contravention wording as listed in the attached Schedules, or other particulars reasonably sufficient to indicate the contravention;
 - f) The amount of the Administrative Penalty;
 - g) Such additional information as the Director of Construction and Protective Services determines is appropriate, respecting the process by which a Person may exercise the right to request a Screening Review of the Administrative Penalty; and
 - h) A statement advising that an unpaid Administrative Penalty, including any applicable Administrative Fee(s), will constitute a debt of the Person to the City unless cancelled pursuant to Screening Review or Hearing process.
- 3.4 In addition to the service methods provided in section 7 "Service of Documents" of this By-law, an Officer may serve the Penalty Notice on a Person by:
- a) affixing it to the vehicle in a conspicuous place at the time of a parking or traffic-related contravention; or
 - b) delivering it personally to the Person,
 - i) when relating to a parking or traffic-related contravention, the Person having care and control of the vehicle at the time of the contravention, within seven (7) days of the contravention; or
 - ii) for all other contraventions, within thirty (30) days of the contravention.

- 3.5 No Officer may accept payment of an Administrative Penalty or Administrative Fee.
- 3.6 A Person who is served with a Penalty Notice and who does not pay the amount of the Administrative Penalty on or before the date on which the Administrative Notice is due and payable, shall also pay the City any applicable Administrative Fee(s).

4. Voluntary payment of penalty notice

- 4.1 Where a Penalty Notice has been paid, the Penalty Notice shall not be subject to any further review.
- 4.2 A Penalty Notice shall be deemed to have been paid when the amount and all fees prescribed in the attached schedule have been paid.

5. Review by screening officer

- 5.1 A Person who is served with a Penalty Notice may request that the Administrative Penalty be reviewed by a Screening Officer and shall do so on or before the date on which the Administrative Penalty is due and payable, and in accordance with the process set out in Section 5.4.
- 5.2 If a Person has not requested a Screening Review on or before the date on which the Administrative Penalty is due and payable, the Person may request that the Manager of Municipal Law Enforcement Services extend the time to request a Screening Review to a date that is no later than forty-five (45) days after the Penalty Notice Date, in accordance with the process set out in Section 5.4.
- 5.3 A Person's right to request an extension of time for a Screening Review expires, if it has not been exercised, on or before forty-five (45) days after the Penalty Notice Date, at which time:
 - a) The Person shall be deemed to have waived the right to request a Screening Review or request an extension of time for a Screening Review;
 - b) The Administrative Penalty shall be deemed to be confirmed; and
 - c) The Administrative Penalty shall not be subject to any further review, including a review by any Court.
- 5.4 A Person's Request for Review by Screening Officer or request for an extension of time to request a Screening Review are

exercised by a submission in writing, in the prescribed form and in accordance with the directions on the prescribed form.

- 5.5 A Request for Review by Screening Officer or request for an extension of time to request a Screening Review shall be served in accordance with the provisions of Section 7 of this By-law.
- 5.6 A Request for Review by Screening Officer or a request for an extension of time to request a Screening Review shall only be scheduled by the Manager of Municipal Law Enforcement if the Person makes the request on or before the dates established by Sections 5.1 or 5.2 of this By-law.
- 5.7 The Director, Construction and Protective Services may grant a request to extend the time to request a Screening Review where the person demonstrates, that the existence of extenuating circumstances prevented the filing of the request within the prescribed timeline.
- 5.8 Where an extension of time to request a Screening Review is not granted by the Director, Construction and Protective Services, the Administrative Penalty and any applicable Administrative Fee(s) are deemed to be confirmed. Notice of this decision will be provided by the Manager, Municipal Law Enforcement Services Officer to the Person in accordance with Section 7.
- 5.9 Where an extension of time to request a Screening Review is granted by the Director of Construction and Protective Services, or when a Screening Review has been requested in accordance with this Section, Notice of an Appointment for Screening Review will be provided in accordance with Section 7.
- 5.10 On a Screening Review of an Administrative Penalty, the City will direct that the Screening Review proceed by way of written screening unless, at the discretion of the Director Construction and Protective Services, an in-person or telephone appointment is required.
- 5.11 Where a Person fails to attend at the time and place scheduled for a Screening Review of an Administrative Penalty, or fails to provide requested documentation in accordance with a request by a Screening Officer:
 - a) The Person shall be deemed to have abandoned the request for a Screening Review of the Administrative Penalty;

- b) The Administrative Penalty as set out in the Penalty Notice shall be deemed to be confirmed;
- c) The Administrative Penalty shall not be subject to any further review, including a review by any Court; and
- d) The Person shall pay to the City a Screening Non-appearance Fee, MTO fee, if applicable, and any other applicable Administrative Fee(s).

5.12 On a review of an Administrative Penalty, the Screening Officer may:

- a) affirm the Administrative Penalty if the Person has not established on a balance of probabilities that Designated By-law(s) was not contravened as described in the Penalty Notice; or
- b) cancel, reduce the penalty and/or extend the time for payment of the Administrative Penalty, including any Administrative Fee(s), where, in the sole discretion of the Screening Officer that doing so would maintain the general intent and purpose of the Designated By-law, and/or any of the following circumstances exist:
 - i. defective form or substance on the Penalty Notice;
 - ii. service of the Penalty Notice did not occur in accordance with Section 7;
 - iii. undue financial hardship;

5.13 After a Review by Screening Officer, the Screening Officer shall issue a Screening Decision to the Person, delivered in accordance with Section 7 of this By-law.

5.14 A Screening Officer has no authority to consider questions relating to the validity of a statute, regulation or by-law or the constitutional applicability or operability of any statute, regulation or by-law.

6. Review by a hearing officer

- 6.1 A Person may Request a Review by a Hearing Officer within thirty (30) days of issuance of a Screening Decision in accordance with the Hearings Officer By-law, as amended from time to time.
- 6.2 If a Person has not requested a Review by a Hearing Officer on or before the date on which the Administrative Penalty is due and payable, the Person may request that the Director of

Construction and Protective Services extend the time to request a Review by a Hearing Officer to a date that is no later than forty-five (45) days after the Screening Decision date, in accordance with the process set out in Section 6.4.

- 6.3 A Person's right to request an extension of time for a Hearing Review expires, if it has not been exercised, on or before forty-five (45) days after the Screening Decision date, at which time:
 - a) the Person shall be deemed to have waived the right to request a Review by a Hearing Officer or request an extension of time for a Review by a Hearing Officer;
 - b) the Screening Decision is confirmed; and
 - c) the Administrative Penalty shall not be subject to any further review, including a review by any Court.
- 6.4 A Person's Request for Review by a Hearing Officer or request for an extension of time to request a Review by a Hearing Officer are exercised by a submission in writing, in the prescribed form and in accordance with the directions on the prescribed form.
- 6.5 A Request for Review by Screening Officer or request for an extension of time to request a Screening Review shall be served in accordance with the provisions of Section 7 of this By-law.
- 6.6 A Request for Review by a Hearing Officer or a request for an extension of time to request a Review by a Hearing Officer shall only be scheduled by the Manager of Municipal Law Enforcement Services if the Person makes the request on or before the dates established by Sections 6.1 or 6.2 of this By-law.
- 6.7 The Director, Construction and Protective Services may grant a request to extend the time to request a Review by a Hearing Officer only where the Person demonstrates, to the satisfaction of the Director, Construction and Protective Services in his/her sole discretion that they were not served in accordance with Section 7.
- 6.8 Where an extension of time to request a Review by a Hearing Officer is granted by the Director, Construction and Protective Services, or when a Review by a Hearing Officer has been requested in accordance with this Section, Notice of a Hearing will be provided in accordance with Section 7.
- 6.9 Where a Person fails to appear at the time and place scheduled for a Hearing:

- a) the Person shall be deemed to have abandoned the Request for review of a Hearing;
- b) the Screening Decision and the Administrative Penalty and any Administrative Fee(s) shall be deemed to be confirmed;
- c) the Screening Decision and the Administrative Penalty and any Administrative Fee(s) shall not be subject to any further review, including a review by any Court; and
- d) the Person shall pay to the City a Hearing Non-appearance Fee, Late Payment Fee, MTO Fee if applicable and any other applicable Administrative Fee(s).

6.10 A Hearing Officer shall conduct a *de novo* Hearing in accordance with the Statutory Powers and Procedures Act, R.S.O. 1990, c. S.22, as amended and the Hearings Officer By-law, as amended from time to time.

6.11 The Parties to a Hearing shall be the Person seeking review and the City, who may attend through the Director, Construction and Protective Services, a Screening Officer, an Officer, the City Solicitor, or a delegate of any of the above persons.

6.12 Any information contained in the Penalty Notice is admissible in evidence as proof of the facts certified in it, in the absence of evidence to the contrary. If a Person wishes to challenge the facts contained in the Penalty Notice, they will be required to mark the prescribed form accordingly.

6.13 Upon the conclusion of a Hearing, the Hearing Officer may:

- a) affirm the Administrative Penalty if the Person has not established on a balance of probabilities that Designated By-law(s) was not contravened as described in the Penalty Notice; or
- b) cancel, reduce the penalty and/or extend the time for payment of the Administrative Penalty, including any Administrative Fee(s), on the following grounds:
 - i. where the Person establishes on a balance of probabilities that the Designated By-law(s) as described in the Penalty Notice was not contravened; or
 - ii. where the Person establishes on a balance of probabilities that the cancellation, reduction or

extension of time for payment of the Administrative Penalty, including any Administrative Fee(s), is necessary to relieve any undue financial hardship.

- 6.14 A Hearing Officer has no authority to consider questions relating to the validity of a statute, regulation or by-law or the constitutional applicability or operability of any statute, regulation or by-law.
- 6.15 After a Hearing is complete, the Hearing Officer shall issue a Hearing Decision to the Person and deliver in accordance with the Hearings Officer By-law.
- 6.16 The decision of a Hearing Officer is final.

7. Service of documents

- 7.1 The service of any document, notice or decision, including a Penalty Notice, pursuant to this By-law, when served in any of the following ways, is deemed effective:
 - a) immediately, when a copy is delivered by personal service to the Person to whom it is addressed or, in the case of a Penalty Notice relating to a parking or traffic-related contravention, by affixing it to the vehicle in a conspicuous place at the time of the contravention;
 - b) on the seventh (7th) Day following the date a copy is sent by registered mail or by regular mail to the Person's last known address;
 - c) immediately upon the conclusion of a copy by facsimile transmission to the Person's last known facsimile transmission number; or
 - d) immediately upon sending a copy by electronic mail (i.e. email) to the Person's last known electronic mail address.
- 7.2 For the purposes of subsections 7.1. b), c) and d) of this By-law, a Person's last known address, facsimile number, and electronic mail address includes an address, facsimile number and electronic mail address provided by the Person to the City as may be required by a form, practice or policy under this By-law.
- 7.3 If a notice document that is to be given or delivered to a Person under this By-law is mailed to the Person at the Person's last known address appearing on the records of the City as part of

a proceeding under this By-law, or sent electronically to an email address that was provided by the Person, there is a irrebuttable presumption that the notice or document is given or delivered to the person.

- 7.4 A Person shall keep their contact information for service current by providing any change in address, facsimile, or electronic mail address to the Director of Construction and Protective Services, immediately. Failure to comply with this section will negate consideration for an extension of time to Request a Review by a Hearing Officer pursuant to Section 6.4.
- 7.5 Where this By-law requires service by a Person on the City, service shall be addressed to the Director of Construction and Protective Services, and shall be deemed effective:
 - a) immediately, when a copy is delivered by personal service to the Director of Construction and Protective Services at the location prescribed on the applicable form or notice;
 - b) on the seventh (7th) Day following the date a copy is sent by registered mail or by regular mail to the location prescribed on the applicable form or notice;
 - c) immediately with respect to electronic mail or upon the conclusion of a copy by facsimile transmission to the facsimile number listed on the applicable form or notice.

8. Administration

- 8.1 The Director of Construction and Protective Services administers this By-law and establishes any additional practices, policies and procedures necessary to implement this By-law and may amend such practices, policies and procedures from time to time as the Director, Construction and Protective Services deems necessary, without amendment to this By-law.
- 8.2 The Director of Construction and Protective Services shall prescribe all forms and notices, including the Penalty Notice, necessary to implement this By-law and may amend such forms and notices from time to time as the Director, Construction and Protective Services deems necessary, without amendment to this By-law.
- 8.3 Any Administrative Fee(s) prescribed in the attached schedule shall be added to and be deemed part of the penalty amount unless otherwise rescinded by the Hearings Officer.

- 8.4 Where an Administrative Penalty is not paid by the date on which the Administrative Penalty is due and payable, the Person shall pay to the City a Late Payment Fee, in addition to the Administrative Penalty and any applicable Administrative Fee(s).
- 8.5 Where a Person makes payments to the City of any Administrative Penalty, Administrative Fee(s) or Late Payment Fee(s), by negotiable instrument or credit card, for which there are insufficient funds available in the account on which the instrument was drawn, the Person shall pay to the City the NSF Fee set out in the City's Fees and Charges By-law.
- 8.6 An Administrative Penalty, including any Administrative Fee(s), that is confirmed or reduced, or in respect of which the time for payment has been extended, remaining unpaid after the date when it is due and payable, constitutes a debt to the City owed by the Person.
- 8.7 Where an Administrative Penalty, and any applicable Administrative Fee(s) or Late Payment Fee(s), are not paid by the date on which they are due and payable, the City shall enforce the payment of such fees in accordance with the applicable legislation and regulations, including but not limited to the ability to notify the Registrar of Motor Vehicles, resulting in plate denial. At the time that plate denial is requested a plate denial fee will be added in accordance with the attached schedule and shall be added to the total debt owed to the City.
- 8.8 Where an Administrative Penalty is cancelled by a Screening Officer or a Hearing Officer, any Administrative Fee(s) shall also be cancelled.
- 8.9 An Authorized Representative is permitted to appear on behalf of a Person at a Screening Review or Review by a Hearing Officer, or to communicate with the City on behalf of a Person in accordance with a written authorization satisfactory to the Director of Construction and Protective Services.
- 8.10 Any time limit that would otherwise expire on a Holiday is extended to the next day that is not a Holiday.
- 8.11 A Person claiming financial hardship under this By-law shall provide documented proof of the financial hardship to the Manager of Municipal Law Enforcement Services, the Screening Officer or the Hearing Officer, as applicable.
- 8.12 Any schedule attached to this By-law forms part of this By-law.

9. Severability

- 9.1 Should any provision, or any part of a provision, of this By-law be declared invalid, or to be of no force and effect by a court of competent jurisdiction, it is the intent of Council that such a provision, or part of a provision, shall be severed from this By-law, and every other provision of this By-law shall be applied and enforced in accordance with its terms to the extent possible according to law.

10. Interpretation

- 10.1 Where words and phrases used in this By-law are defined in the Highway Traffic Act, but not defined in this By-law, the definitions in the Highway Traffic Act shall apply to such words and phrases.

11. Short title

- 11.1 This By-law may be referred to as the Administrative Penalties System or AMPS By-law.

12. Repeal

- 12.1 By-law no. 2020-19 is hereby repealed on the date this By-law comes in force and effect.

13. Effective date

- 13.1 This By-law shall come into force and effect on May 24, 2022.

Read, passed, and adopted in open council this 16th day of May 2022.

Mario Zanth

Signé avec ConsignO Cloud (19/05/2022)
Vérifiez avec verifio.com ou Adobe Reader.



Mario Zanth, Mayor

Monique Ouellet

Signé avec ConsignO Cloud (18/05/2022)
Vérifiez avec verifio.com ou Adobe Reader.



Monique Ouellet, Clerk



AMPS Schedule List

Schedule(s) A

A-1 Traffic and Parking By-law	By-law 2020-018
A-2 Swimming Pool Fence By-law	By-law 2022-49
A-3 Public Nuisance By-law	By-law 2022-50
A-4 Fireworks By-law	By-law 2022-51
A-5 Open Air Burning By-Law	By-Law 2022-59
A-6 Clean yards By-Law	By-Law 2022-65
A-7 Parks and Recreation Area By-Law	By-Law 2022-68
A-8 Property Standards By-Law	By-Law 2022-69

Schedule B

List of Administrative Fees for AMPS

Schedule "A-1"

Administrative Monetary Penalty System By-Law

Penalty Schedule for Traffic and Parking By-law 2020-018

1. For the purposes of this By-law, the following table lists the provisions from current City of Clarence-Rockland By-laws, as amended, that are hereby designated for the purposes Administrative Monetary Penalties.
2. The following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions and the Administrative Penalty Amounts.

ITEM	Short Form Wording	Designated Provisions	Administrative Penalty
1	Park more than 15 cm from curb	Sect. 5. (1)(a)	\$85.00
2	Park facing wrong way	Sect. 5. (1)(a)	\$85.00
3	Park obstructing sidewalk	Sect. 8 (k)	\$85.00
4	Park within 3 m of fire hydrant	Sect. 8 (b)	\$100.00
5	Park in front of driveway	Sect. 8 (c)	\$85.00
6	Park in front of laneway	Sect. 8 (c)	\$85.00
7	Park within 6 m of intersection	Sect. 8 (a)	\$85.00
8	Obstructing Traffic	Sect. 8 (l)	
9	Park on crosswalk	Sect. 12.(2)(b)	\$85.00
10	Park on pedestrian crossover	Sect. 13.(2)(a)	\$85.00
11	Parking 1:00 a.m. to 7:00 a.m. prohibited	Sect. 17(1)(a)	\$85.00
12	Park in prohibited area	Sect. 11	\$85.00
13	Stop where sign prohibiting stopping is displayed	Sect. 14 (1)	\$100.00
14	Park in no parking loading zone	Sect. 7 (I)	\$100.00
15	Park interfering with snow removal and/or winter maintenance	Sect. 10	\$125.00
16	Park detached trailer on street	Sect. 6 (2)	\$85.00
17	Park heavy truck on street in excess of 2 hours	Sect. 6 (1)	\$125.00
18	Park on private property	Sect.45	\$85.00
19	Park prohibited time as posted	Sect 16 (1)	\$100.00
20	Stop prohibited time as posted	Sect. 14 (1)	\$100.00
21	Park unlicensed vehicle	Sect. 8 (g)	\$85.00
22	Park vehicle for the purpose of selling it	Sect. 8 (f)	\$85.00
23	Park on municipal property	Sect. 52	\$85.00
24	Park and fail to display receipt	Sect. 50 (1) (b)	\$85.00
25	Park and exceed time displayed on pay and display receipt	Sect. 50 (2)	\$85.00

26	Park/stop in taxi zone/stand	Sect. 7 (h)	\$85.00
27	Park accessible parking space on street/no permit	Sect. 62 (1)	\$350.00
28	Park in accessible parking space/no permit	Sect. 62 (1)	\$350.00

Schedule “A-2” to By-Law No. 2022-33

Administrative Monetary Penalty System (AMPS) Penalty Schedule for
Swimming Pools By-law No. 2025-27

- 1. For the purposes of Section 2 of this By-law, Column 3 in the following table lists the provisions in the Designated By-law identified in the Schedule, as amended.
- 2. Column 2 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
- 3. Column 4 in the following table set out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 3.

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
1	Install swimming pool or hot tub without a permit	3.1	\$350.00
2	Cause to be installed swimming pool or hot tub without a permit	3.1	\$350.00
3	Have swimming pool or hot tub without permit	3.1	\$350.00
4	Keep swimming pool or hot tub without permit	3.1	\$350.00
5	Replace swimming pool or hot tub without obtaining a permit	3.1	\$350.00
6	Install swimming pool or hot tub not completely enclosed by a fence	7.1	\$350.00
7	Cause to be installed swimming pool or hot tub not completely enclosed by a fence	7.1	\$350.00
8	Have swimming pool or hot tub not completely enclosed by fence	7.1	\$350.00
9	Keep swimming pool or hot tub not completely enclosed by fence	7.1	\$350.00
10	Install swimming pool or hot tub with fence that does not conform to by-law requirements	7.2	\$350.00
11	Cause to be installed swimming pool or hot tub with fence that does not conform to by-law requirements	7.2	\$350.00
12	Fail to maintain fence in accordance with by-law	7.3	\$350.00
13	Fail to keep fence in accordance with by-law	7.3	\$350.00
14	Fail to have fence in accordance with by-law	7.3	\$350.00
15	Fail to equip fence gate with self-closing device	7.5	\$350.00
16	Fail to equip fence gate with self-latching device	7.5	\$350.00
17	Install self-latching device from outside at less than 1.2 meters (4 ft) above ground level	7.6	\$350.00
18	Maintain self-latching device from outside at less than 1.2 meters (4 ft) above ground level	7.6	\$350.00
19	Place materials against outside of fence	7.8	\$350.00
20	Store materials against outside of fence	7.8	\$350.00

21	Cause materials to be placed against outside of fence	7.8	\$350.00
22	Cause materials to be stored against outside of fence	7.8	\$350.00
23	Install double fence gate access without self-closing device	7.12	\$350.00
24	Install double fence gate access without self-latching device	7.12	\$350.00
25	Maintain double fence gate access without self-closing device	7.12	\$350.00
26	Maintain double fence gate access without self-latching device	7.12	\$350.00
27	Install self-latching device from inside at less than 1.2 meters (4 ft) above adjacent floor or last step	8.3.b	\$350.00
28	Maintain self-latching device from inside at less than 1.2 meters (4 ft) above adjacent floor or last step	8.3.b	\$350.00
29	Fail to enclose a swimming pool or hot tub with a temporary fencing during construction	9.1	\$350.00
30	Fail to enclose a swimming pool or hot tub with temporary fencing during fence maintenance or repair	10.1	\$350.00
31	Fail to enclose a swimming pool or hot tub with temporary fencing during fence replacement	10.1	\$350.00
32	Fill swimming pool or hot tub without a fence	11.1	\$350.00
33	Cause water to remain in swimming pool or hot tub without fence	11.1	\$350.00
34	Permit water to remain in swimming pool or hot tub without a fence	11.1	\$350.00
35	Hinder or obstruct or attempt to hinder or obstruct an Officer in the discharge of his or her duties under this by-law	16.5	\$350.00
36	Fail to comply with an Order issued pursuant to Section 17.1	17.3	\$400.00

Schedule "A-3" to By-Law No. 2022-33

Administrative Monetary Penalty System (AMPS) Penalty Schedule for Public Nuisance By-law No. 2022-50

1. For the purposes of Section 2 of this By-law, Column 3 in the following table lists the provisions in the Designated By-law identified in the Schedule, as amended.
2. Column 2 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
3. Column 4 in the following table set out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 3.

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision (2022-50)	Column 4 Administrative Penalty Amount
1	Urinate/defecate in a public place	2.2	\$250.00
2	Knock over Canada Post mailbox/ Canada Post relay box/newspaper box/blue box/garbage container	3.1	\$250.00
3	Attempt to knock over Canada Post mailbox/ Canada Post relay box/newspaper box/blue box/garbage container	3.1	\$250.00
4	Sponsor Nuisance Party	4.1	\$1,000.00
5	Conduct Nuisance Party	4.1	\$1,000.00
6	Continue Nuisance Party	4.1	\$1,000.00
7	Host Nuisance Party	4.1	\$1,000.00
8	Create Nuisance Party	4.1	\$1,000.00
9	Attend Nuisance Party	4.1	\$800.00
10	Allow Nuisance Party	4.1	\$1,000.00
11	Cause Nuisance Party	4.1	\$1,000.00
12	Permit Nuisance Party	4.1	\$1,000.00
13	As owner/occupant/tenant/having rightful possession/having possessory control of Premises, allow Nuisance Party on Premises	4.2	\$1,000.00
14	As owner/occupant/tenant/having rightful possession/having possessory control of Premises, cause Nuisance Party on Premises	4.2	\$1,000.00
15	As owner/occupant/tenant/having rightful possession/having possessory	4.2	\$1,000.00

	control of Premises, permit Nuisance Party on Premises		
16	Engage in Nuisance Feeding of Wildlife	6.1	\$125.00
17	Permit Nuisance Feeding of Wildlife	6.1	\$125.00
18	Fail to leave Premises as directed by order to discontinue activity – Nuisance Party	7.4	\$750.00
19	Use closed Highway – Nuisance Party	8.3	\$500.00
20	Remove barricade/device/detour sign/notice placed on Highway – Nuisance Party	8.4	\$500.00
21	Deface barricade/device/detour sign/notice placed on Highway – Nuisance Party	8.4	\$500.00

Schedule "A-4" to By-Law No. 2022-33

Administrative Monetary Penalty System (AMPS) Penalty Schedule for Fireworks By-law No. 2025-26

1. For the purposes of Section 2 of this By-law, Column 3 in the following table lists the provisions in the Designated By-law identified in the Schedule, as amended.
2. Column 2 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
3. Column 4 in the following table set out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 3.

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
1	Sell, store, supply or discharge firecrackers	3.1	\$250.00
2	Sell, store, supply or discharge prohibited fireworks	3.2	\$250.00
3	Sell or Display consumer fireworks without a valid business license	3.3.1	\$250.00
4	Sell consumer fireworks without having obtain a fireworks sale permit	3.3.2	\$300.00
5	Display fireworks in store that contain explosive materials	3.5	\$700.00
6	Sell fireworks to any person under the age of eighteen (18) years.	3.6	\$250.00
7	Sell fireworks from a motor vehicle as defined in the Highway Traffic Act	3.7	\$250.00
8	Sell consumer fireworks from a temporary sales unit	3.8	\$250.00
9	Sell Display Fireworks to any person not licensed by Natural Resources Canada	3.9	\$300.00
10	Allow the storage of fireworks in a building that does not conform to the Explosives Act	5.1.1	\$300.00
11	Allow the storage of more than 1000 kg of fireworks in a building not exclusively used for the storage of fireworks	5.1.2	\$300.00

12	Allow the storage of more than 100 kg of fireworks in a locked bin within a building that does not meet the requirements of sub-section 5.1.2.	5.1.3	\$300.00
13	Fails to display warning signs as required	5.1.4	\$150.00
14	Fails to provide portable extinguishers as required	5.1.5	\$250.00
15	Allow for the storage of fireworks in a vehicle	5.2	\$250.00
16	Allow for the storage of more than 1000 kg of fireworks in a trailer while not properly licensed with Natural Resources Canada	5.3	\$300.00
17	Allow ignition sources within six (6) metres from a trailer where fireworks are stored	5.4	\$250.00
18	Allow access to customers in a trailer that does not have 2 separate and operative exits	5.5	\$250.00
19	Locate any trailers used for the storage of fireworks within twenty (20) metres of any road or parking spaces	5.6	\$250.00
20	Locate any trailers used for the storage of fireworks within forty (40) metres from buildings, dwellings or gas stations	5.6	\$300.00
21	Allow more than ten (10) persons within a trailer used for the storage of fireworks	5.7	\$250.00
22	Allow any portable electrical power supply and / or fuel supply within twelve (12) metres from the trailer	5.8	\$250.00
23	Discharge display fireworks without having obtained a permit	6.1	\$400.00
24	Discharge consumer fireworks other than permitted day	6.2	\$400.00
25	Discharge consumer fireworks in an unsafe manner	6.3	\$400.00
26	Discharge consumer fireworks in or into a building, doorway, or automobile	6.4	\$400.00
27	Discharge consumer fireworks on or into a highway, street, or public place	6.5	\$400.00
28	Person under the age of 18 years of age, discharge consumer fireworks without supervision	6.6	\$400.00
29	Cause consumer fireworks to be discharged in prohibited area	6.7	\$400.00
30	Cause sky lantern to be set off	6.8	\$400.00

31	Cause consumer fireworks to be discharged during a burn ban	6.9	\$400.00
32	Discharge Display fireworks without a permit	7.1	\$400.00
33	Fail to remove unused display fireworks or debris	10.4	\$250.00
34	Hold a display of pyrotechnic fireworks without a permit	11.1	\$300.00
35	Discharge pyrotechnic fireworks without a permit	11.2	\$400.00

SCHEDULE B to By-law No. 2022-xx

City of Clarence-Rockland AMPS By-Law

Administrative Fees

1	Late Payment Fee	\$15.00
2	MTO Plate Denial Fee	\$22.00
3	MTO Search Fee	\$10.00
4	Screening No Show Fee	\$50.00
5	Hearing No Show Fee	\$100.00

Schedule "A-5" to By-Law No. 2022-33

Administrative Monetary Penalty System (AMPS) Penalty Schedule for Open Air Fires By-law 2022-59

1. For the purposes of Section 2 of this By-law, Column 3 in the following table lists the provisions in the Designated By-law identified in the Schedule, as amended.
2. Column 2 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
3. Column 4 in the following table set out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 3.

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
1	Set open air fire-no permit	2.1	\$400.00
2	Maintain open air fire-No permit	2.1	\$400.00
3	Set fire in burn barrel-No permit	2.1	\$400.00
4	Maintain fire in burn barrel-No permit	2.1	\$400.00
5	Set fire in a pit-No permit	2.1	\$400.00
6	Maintain fire in a pit-No permit	2.1	\$400.00
7	Set fire in an outdoor fireplace-No permit	2.1	\$400.00
8	Maintain fire in an outdoor fireplace-No permit	2.1	\$400.00
9	Set open air fire between dusk and dawn	4.1	\$250.00
10	Maintain open aire fire between dusk and dawn	4.1	\$250.00
11	Set fire burning compost material	4.2	\$400.00
12	Set fire burning toxic material	4.2	\$700.00
13	Maintain fire burning compost material	4.2	\$400.00
14	Maintain fire burning toxic material	4.2	\$700.00
15	Set fire-No supervision	4.3	\$250.00
16	Maintain fire-No supervision	4.3	\$250.00
17	Allow burning of compost	4.4	\$400.00
18	Allow burning of plastic	4.4	\$700.00

19	Allowing the burning of rubber	4.4	\$700.00
20	Allow the burning of toxic materials	4.4	\$700.00
21	Set fire-Burning leaves	4.5	\$400.00
22	Set fire-burning grass	4.5	\$400.00
23	Set fire-Burning hay	4.5	\$400.00
24	Set fire-debris from land clearing activities	4.5	\$250.00
25	Maintain fire-Burning leaves	4.5	\$250.00
26	Maintain fire-Burning grass	4.5	\$250.00
27	Maintain fire-Burning hay	4.5	\$250.00
28	Maintain fire-Debris from land clearing activities	4.5	\$250.00
29	Set fire-Nuisance smoke to neighbour properties	4.6	\$250.00
30	Maintain fire-Nuisance smoke to neighboring properties	4.6	\$250.00
31	Set fire-Nuisance smoke to a highway	4.6	\$250.00
32	Maintain fire-Open air fire-Fire ban issued by the Fire Chief	4.7	\$250.00
33	Set fire-Open air fire-Fire ban issued by the Fire Chief	4.7	\$500.00
34	Maintain fire-Open air fire-Fire ban issued by Fire Chief	4.7	\$500.00
35	Set fire Total fire ban issued by Fire Chief	4.7	\$700.00
36	Maintain fire-Total fire ban issued by Fire Chief	4.7	\$400.00
37	Set fire-Within the limits of an urban area	5.1	\$700.00
38	Maintain fire-Within the limits of an urban area	5.1	\$250.00
39	Set fire-In a fire pit within 30m from woodlands	5.2 a)	\$250.00
40	Maintain fire-In a fire pit within 30m from woodlands	5.2 a)	\$250.00
41	Set fire-Outdoor fireplace within 30m from woodlands	5.2 a)	\$250.00
42	Maintain fire- Outdoor fireplace within 30m from woodlands	5.2 a)	\$250.00
43	Set fire in a burn barrel within 100m from woodlands	5.2 b)	\$250.00

44	Maintain fire in a burn barrellwithin100m from woodlands	5.2 b)	\$250.00
45	Set fire in the open air within 100m from woodlands	5.2 b)	\$250.00
46	Maintain fire in the open air within 100m from woodlands	5.2 b)	\$250.00
47	Obstruct, hinder or interfere with the Fire Chief	7.1	\$700.00
48	Obstruct, hinder or interfere with Municipal Law Enforcement Officer	7.1	\$700.00
49	Fail or refuse to produce fire permit upon demands	7.2 a)	\$400.00
50	Use permit-Other than the items which the permit was issued	7.2 b)	\$400.00
51	Give false or incorrect information for the purpose of obtaining a permit	8.3	\$700.00

Schedule "A-6"

Administrative Monetary Penalty System By-Law

Penalty Schedule for Clean-Yard By-Law

- For the purposes of Section 2 of this By-law, Column 3 in the following table lists the provisions in the Designated By-law identified in the Schedule, as amended.
- Column 2 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
- Column 4 in the following table set out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 3.

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amounts
1	Fail to keep land free and clear of garbage/refuse/debris/domestic or industrial waste from property	2.1 (a)	\$200.00
2	Fail to keep his or her land free and clear of infestation	2.1 (b)	\$200.00
3	Fail to trim or cut weeds or turf grass on his land whether dead on property	2.1 (c)	\$200.00
4	Fail to keep land free of holes/excavations	2.1 (e)	\$200.00
5	Cause or permit an unfenced/unprotected pit/excavation safety hazard on property	2.2 (a)	\$200.00
6	Fail to keep well unprotected on property	2.2 (b)	\$200.00
7	Fail to keep swimming pool/hot tub/wading pool/artificial pond in good and/or working condition	2.2 (c)	\$200.00
8	Throw/place/deposit debris or waste material on municipal or public property	2.2 (d)	\$200.00
9	Fail to compost in rear of dwelling	3.2 (a)	\$200.00
10	Fail to compost in tight fitting container	3.2 (b)	\$200.00
11	Fail to keep composting clear of infestation	3.2 (c)	\$200.00
12	No person shall use any property for the parking/storage of derelict motor vehicles	4.1 (a)	\$200.00
13	No person shall use any property for the parking/storage of unlicensed vehicles	4.1 (b)	\$200.00
14	No person shall use any property for the storage of motor vehicle parts	4.1 (c)	<u>\$200.00</u>
15	No person shall use any property for the parking/storage of wrecked/dismantled/inoperative or abandoned motor vehicles, machinery, trailers or boats	4.1 (d)	\$200.00
16	Fail to comply with an order	5.1	\$300.00

Schedule "A-7" to By-Law No. 2022-33

Administrative Monetary Penalty System (AMPS) Penalty Schedule for Parks and Recreation Area By-law No. 2022-68

1. For the purposes of Section 2 of this By-law, Column 3 in the following table lists the provisions in the Designated By-law identified in the Schedule, as amended.
2. Column 2 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
3. Column 4 in the following table set out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 3.

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
1	Drive vehicle upon roadway in direction other than indicated on signs	3.1.1.	\$100.00
2	Ride vehicle upon roadway in direction other than indicated on signs	3.1.1.	\$100.00
3	Operate vehicle upon roadway in direction other than indicated on signs	3.1.1.	\$100.00
4	Carry on in-line skating upon roadway in direction other than indicated on signs	3.1.1.	\$100.00
5	Drive vehicle in violation of posted signs	3.1.2	\$100.00
6	Ride vehicle in violation of posted signs	3.1.2	\$100.00
7	Operate vehicle in violation of posted signs	3.1.2	\$100.00
8	Carry on in-line skating in violation of posted signs	3.1.2.	\$100.00
9	Operate vehicle (<u>in excess of posted speed limit / in excess of 10km/hr</u>)	3.1.3.	\$100.00
10	Carry on in-line skating (<u>in excess of posted speed limit / in excess of 10km/hr</u>)	3.1.3.	\$100.00
11	Drive (<u>motor vehicle / e-scooter / horse-drawn conveyance</u>) on multi-use pathway	3.1.4	\$120.00

12	Ride (<u>motor vehicle / e-scooter / horse-drawn conveyance</u>) on multi-use pathway	3.1.4	\$120.00
13	Operate (<u>motor vehicle / e-scooter / horse-drawn conveyance</u>) on multi-use pathway	3.1.4	\$120.00
14	Drive (<u>bicycle / e-bike / motor vehicle / skateboard</u>) on hiking trail	3.1.5	\$120.00
15	Ride (<u>bicycle / e-bike / motor vehicle / skateboard</u>) on hiking trail	3.1.5	\$120.00
16	Operate (<u>bicycle / e-bike / motor vehicle / skateboard</u>) on hiking trail	3.1.5	\$120.00
17	Carry on in-line skating on hiking trail	3.1.5	\$120.00
18	Operate motor vehicle in (<u>park / recreation area</u>) between 10pm and 6am	3.1.6	\$100.00
19	Park a motor vehicle in a place other than an authorized parking area	3.1.7	\$100.00
20	Drive motor vehicle in (<u>park / recreation area</u>) between 10pm and 6am	3.1.8	\$100.00
21	Operate motor vehicle in (<u>park / recreation area</u>) between 10pm and 6am	3.1.8	\$100.00
22	Park motor vehicle in (<u>park / recreation area</u>) between 10pm and 6am	3.1.8	\$100.00
23	Leave unattended motor vehicle in (<u>park / recreation area</u>) between 10pm and 6am	3.1.8	\$100.00
24	Engage in (<u>riotous / boisterous / violent / threatening / illegal</u>) conduct	3.1.9	\$100.00
25	Use (<u>profane / abusive</u>) language	3.1.9	\$100.00
26	Engage in sexual activity	3.1.12	\$100.00
27	Remain in (<u>recreation area / park</u>) for (<u>purpose of / appearance of</u>) loitering	3.1.13	\$100.00
28	Hold unauthorized public meeting or gathering	3.1.14	\$100.00
29	Take part in unauthorized public meeting or gathering	3.1.14	\$100.00
30	Play golf	3.1.15	\$100.00
31	Practice golf	3.1.15	\$100.00
32	Strike golf ball	3.1.15	\$100.00

33	Enter (<u>recreation area / park</u>) between 10pm and 6am	3.1.16	\$120.00
34	Remain in (<u>recreation area / park</u>) between 10pm and 6am	3.1.16	\$120.00
35	Operate motorized snow vehicle	3.1.17	\$100.00
36	Climb (<u>tree / shrub / bush</u>)	3.1.18	\$180.00
37	Break (<u>tree / shrub / bush</u>)	3.1.18	\$180.00
38	Peel bark from (<u>tree / shrub / bush</u>)	3.1.18	\$180.00
39	Cut (<u>tree / shrub / bush</u>)	3.1.18	\$180.00
40	Remove (<u>tree / shrub / bush</u>)	3.1.18	\$180.00
41	Burn (<u>tree / shrub / bush</u>)	3.1.18	\$180.00
42	Deface (<u>tree / shrub / bush</u>)	3.1.18	\$180.00
43	Damage (<u>tree / shrub / bush</u>)	3.1.18	\$180.00
44	Pick (<u>flower / plant / roots / grass / rock</u>)	3.1.18	\$100.00
45	Destroy (<u>flower / plant / roots / grass / rock</u>)	3.1.18	\$180.00
46	Remove (<u>flower / plant / roots / grass / rock</u>)	3.1.18	\$180.00
47	Cause animal to damage (<u>tree / shrub / bush / flower / plant / roots</u>)	3.1.19	\$180.00
48	Permit animal to damage (<u>tree / shrub / bush / flower / plant / roots</u>)	3.1.19	\$180.00
49	Post (<u>sign / poster</u>) on (<u>tree / bush / shrub</u>)	3.1.20	\$100.00
50	Remove (<u>display / cage / pen / gate / seat / bench / picnic table / fence / posted sign / lock / barrier / equipment</u>)	3.1.21	\$180.00
51	Break (<u>display / cage / pen / gate / seat / bench / picnic table / fence / posted sign / lock / barrier / equipment</u>)	3.1.21	\$180.00
52	Deface (<u>display / cage / pen / gate / seat / bench / picnic table / fence / posted sign / lock / barrier / equipment</u>)	3.1.21	\$180.00
53	Damage (<u>display / cage / pen / gate / seat / bench / picnic table / fence / posted sign / lock / barrier / equipment</u>)	3.1.21	\$180.00

54	Fail to (<u>deposit refuse in container / remove refuse</u>)	3.1.22	\$100.00
55	Fail to remove (<u>utensils / equipment / articles</u>) from area designated for picnics	3.1.23	\$100.00
56	Cause animal to (<u>swim in / enter into / foul</u>) (<u>swimming pool / wading pool / spray pad</u>)	3.1.24	\$120.00
57	Permit animal to (<u>swim in / enter into / foul</u>) (<u>swimming pool / wading pool / spray pad</u>)	3.1.24	\$120.00
58	Walk on grass where sign prohibits activity	3.1.25	\$100.00
59	Loiter in (<u>washroom / changeroom</u>)	3.1.27.	\$100.00
60	Engage in conduct that could reasonably be considered offensive	3.1.27.	\$100.00
61	Permit dog to run at large	3.1.28	\$75.00
62	Fail to (<u>remove / dispose of</u>) dog excrement	3.1.29.	\$180.00
63	Interfere with (<u>picnic / organized gathering / special event</u>) authorized by permit or rental agreement	3.1.30.	\$50.00
64	Move park furniture to accommodate (<u>picnic / organized gathering / special event</u>)	3.1.31	\$50.00
65	Start fire	4.1.	\$180.00
66	Maintain fire	4.1.	\$180.00
67	Use of sports field without authority	4.2	\$100.00
68	Erect (<u>tent / shelter</u>) for overnight accommodation	4.3	\$100.00
69	Hold (<u>picnic / organized gathering / event</u>) of more than 25 persons	4.4	\$100.00
70	Take part in (<u>picnic / organized gathering / event</u>) of more than 25 persons	4.4.	\$100.00
71	Post (<u>sign / poster</u>) on (<u>pole / planter / building / fence / bench / picnic table / electrical transmission unit / lamp standard / City equipment / London Hydro equipment</u>)	4.5	\$100.00
72	Sell (<u>refreshments / merchandise</u>) to public	4.6	\$100.00

73	Operate (<u>business / game / show / amusement</u>) for admission by public	4.7	\$100.00
74	Solicit funds for (<u>charities / organizations / individuals</u>)	4.8	\$100.00

Schedule "A-8" to By-Law No. 2022-33

Administrative Monetary Penalty System (AMPS) Penalty Schedule for Property Standards By-law No. 2022-69

1. For the purposes of Section 2 of this By-law, Column 3 in the following table lists the provisions in the Designated By-law identified in the Schedule, as amended.
2. Column 2 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
3. Column 4 in the following table set out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 3.

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amounts
1	Fail to repair in an acceptable manner	2.2	\$400.00
2	Fail to maintain heritage attributes	2.7.1	\$400.00
3	Fail to properly secure openings	2.8.2 (a)	\$400.00
4	Fail to use proper boarding	2.8.2 (b)	\$400.00
5	Fail to properly treat boarding	2.8.2 (c)	\$400.00
6	Fail to prevent moisture penetration	2.8.3	\$400.00
7	Fail to implement maintenance plan	2.8.4	\$400.00
8	Fail to maintain exterior property - debris	3.1.2 (a)	\$400.00
9	Fail to maintain exterior property - pests	3.1.2 (b)	\$400.00
10	Fail to maintain exterior property - weeds	3.1.2 (c)	\$400.00
11	Fail to maintain exterior property - unreasonable overgrowth	3.1.2 (d)	\$400.00

<u>12</u>	Fail to maintain exterior property – growth causing unsafe conditions	3.1.2 (e)	\$400.00
<u>13</u>	Fail to maintain exterior property – unused vehicles	3.1.2 (f)	\$400.00
<u>14</u>	Fail to maintain exterior Property – container for composting	<u>3.1.2.(g)</u>	<u>\$400.00</u>
<u>15</u>	Fail to maintain exterior property – accumulation of materials	3.1.2 (h)	\$400.00
<u>16</u>	Fail to maintain exterior property – dilapidated structures/uncovered cavities	3.1.2 (i)	\$400.00
<u>17</u>	Fail to provide for uniform exterior surface	3.1.3 (a)	\$400.00
<u>18</u>	Fail to provide markings on exterior surface	3.1.3 (b)	\$400.00
<u>19</u>	Fail to prevent unstable soil conditions	3.1.4	\$400.00
<u>20</u>	Fail to maintain lighting	3.1.5	\$400.00
<u>21</u>	Fail to maintain conditions of development and redevelopment	3.1.6	\$400.00
<u>22</u>	Fail to maintain exterior furniture	3.1.7	\$400.00
<u>23</u>	Fail to maintain accessory buildings	3.2.1	\$400.00
<u>24</u>	Fail to maintain fences	3.3.1	\$400.00
<u>25</u>	Fail to maintain retaining walls	3.4.1	\$400.00
<u>26</u>	Fail to comply with municipal refuse collection	3.5.1	\$400.00
<u>27</u>	Fail to comply with refuse collection	3.5.2 (a)	\$400.00
<u>28</u>	Fail to make readily accessible refuse storage	3.5.2 (b)	\$400.00

<u>29</u>	Fail to maintain refuse storage facilities	3.5.2 (c)	\$400.00
<u>30</u>	Cause obstruction by refuse	3.5.2 (d)	\$400.00
<u>31</u>	Fail to properly operate refuse compactor	3.5.2 (e)	\$400.00
<u>32</u>	Fail to maintain outside storage of refuse in litter free condition	3.5.3 (a)	\$400.00
<u>33</u>	Fail to maintain outside storage of refuse facility	3.5.3 (b)	\$400.00
<u>34</u>	Fail to screen outside refuse storage facility	3.5.3 (c)	\$400.00
<u>35</u>	Fail to properly screen outside refuse storage facility from grade	3.5.3 (d)	\$400.00
<u>36</u>	Fail to properly screen outside refuse storage facility with visual barrier	3.5.3 (e)	\$400.00
<u>37</u>	Fail to maintain outside refuse storage facility an odour controlled condition	3.5.3 (f)	\$400.00
<u>38</u>	Fail to provide for adequate inside refuse storage	3.5.4	\$400.00
<u>39</u>	Fail to maintain refuse chute system	3.5.5	\$400.00
<u>40</u>	Fail to frequently remove temporary refuse storage	3.5.6 (a)	\$400.00
<u>41</u>	Fail to store refuse temporarily in unsafe manner	3.5.6 (b)	\$400.00
<u>42</u>	Fail to cover temporary refuse storage	3.5.6 (c)	\$400.00
<u>43</u>	Fail to provide for capable structural system	4.1.1	\$400.00
<u>44</u>	Fail to provide for structural condition engineers report	4.1.2	\$400.00
<u>45</u>	Fail to maintain wall foundations	4.2.1 (a)	\$400.00

<u>46</u>	Fail to install sub soil drains	4.2.1 (b)	\$400.00
<u>47</u>	Fail to maintain sills or other supports	4.2.1 (c)	\$400.00
<u>48</u>	Fail to maintain grouting or waterproofing	4.2.1 (d)	\$400.00
<u>49</u>	Fail to restore wall to original appearance	4.2.1 (e)	\$400.00
<u>50</u>	Fail to preserve materials resistant to weathering or wear	4.2.1 (f)	\$400.00
<u>51</u>	Fail to restore or replace foundations walls floors and roof slabs	4.2.1 (g)	\$400.00
<u>52</u>	Fail to restore or replace cladding finishes and trims	4.2.1 (h)	\$400.00
<u>53</u>	Fail to repair settlement detrimental to the building	4.2.1 (i)	\$400.00
<u>54</u>	Fail to remove or replace unsecured materials	4.2.1 (j)	\$400.00
<u>55</u>	Fail to provide apertures to perform their intended function	4.3.1	\$400.00
<u>56</u>	Fail to maintain all doors, windows, skylights and shutters	4.3.2	\$400.00
<u>57</u>	Fail to maintain a required opening with a screen or other durable material	4.3.4	\$400.00
<u>58</u>	Fail to secure doors and windows from within unit	4.3.5	\$400.00
<u>59</u>	Fail to provide for screens on windows	4.3.6	\$400.00
<u>60</u>	Fail to provide for screens on windows in an acceptable manner	4.3.7	\$400.00
<u>61</u>	Fail to maintain roof and related roof structures	4.4.1	\$400.00
<u>62</u>	Fail to maintain chimneys and associated roof structures	4.4.2	\$400.00

<u>63</u>	Fail to maintain floors, stairs, porches, verandas, decks and balconies	4.5.1	\$400.00
<u>64</u>	Fail to provide and maintain guard	4.5.3	\$400.00
<u>65</u>	Fail to provide for required guard on stairs	4.5.4	\$400.00
<u>66</u>	Fail to provide for guard serving unfinished space	4.5.5	\$400.00
<u>67</u>	Fail to provide for guard with proper openings	4.5.6	\$400.00
<u>68</u>	Fail to provide for guard which does not facilitate climbing	4.5.7	\$400.00
<u>69</u>	Fail to provide and maintain handrail	4.5.8.1	\$400.00
<u>70</u>	Fail to provide for central handrail	4.5.8.3	\$400.00
<u>71</u>	Fail to provide for proper stairs within the interior of a residential dwelling unit	4.5.9 (a)	\$400.00
<u>72</u>	Fail to provide for proper residential stairs not within dwelling unit	4.5.9 (b)	\$400.00
<u>73</u>	Fail to provide for proper non-residential stairs	4.5.9 (c)	\$400.00
<u>74</u>	Fail to provide for proper service room stairs	4.5.9 (d)	\$400.00
<u>75</u>	Fail to maintain exterior surfaces	4.6.1	\$400.00
<u>76</u>	Fail to remove stains or defacement from exterior surfaces	4.6.2	\$400.00
<u>77</u>	Fail to provide for temporary barricading with compatible finishes	4.6.3	\$400.00
<u>78</u>	Fail to maintain interior cladding and finishes of walls, ceilings and elevator cages	4.7.1	\$400.00

<u>79</u>	Fail to maintain interior cladding and finishes from stains and other defacement	4.7.2	\$400.00
<u>80</u>	Fail to only use habitable space for human habitation	4.8.1	\$400.00
<u>81</u>	Fail to provide for proper interior cladding and finishes of walls, ceilings and floors for human habitation	4.8.2 (a)	\$400.00
<u>82</u>	Fail to provide for proper doors and windows for human habitation	4.8.2 (b)	\$400.00
<u>83</u>	Fail to provide for proper heating system for human habitation	4.8.2 (c)	\$400.00
<u>84</u>	Fail to provide for proper plumbing and drainage systems for human habitation	4.8.2 (d)	\$400.00
<u>85</u>	Fail to provide for proper electrical systems for human habitation	4.8.2 (e)	\$400.00
<u>86</u>	Fail to provide for a minimum floor area for human habitation	4.8.2 (f)	\$400.00
<u>87</u>	Fail to provide for a minimum headroom for human habitation	4.8.2 (g)	\$400.00
<u>88</u>	Fail to disconnect service providing light, heat, refrigeration, water or cooking facilities	4.8.3	\$400.00
<u>89</u>	Fail to provide toilet or urinal in room intended for sleeping or preparing, consuming or storing food	4.8.4	\$400.00
<u>90</u>	Fail to provide for minimum headroom in areas normally to be used as a means of egress	4.8.5 (a)	\$400.00
<u>91</u>	Fail to provide for a minimum headroom in areas normally to be used as a means of egress where entire area	4.8.5 (b)	\$400.00

	is not considered in computing the floor area		
<u>92</u>	Fail to provide for minimum headroom for service rooms and service spaces	4.8.5 (i)	\$400.00
<u>93</u>	Fail to provide for minimum headroom over stairs and landings	4.8.5 (ii)	\$400.00
<u>94</u>	Fail to provide for a minimum headroom where door frame is located under structural beam	4.8.5 (iii)	\$400.00
<u>95</u>	Fail to provide for and maintain ventilation in habitable room	4.8.6	\$400.00
<u>96</u>	Fail to provide for natural ventilation with minimum free flow	4.8.6 (a)	\$400.00
<u>97</u>	Fail to provide for natural ventilation and exterior walls or through skylights	4.8.6 (b)	\$400.00
<u>98</u>	Fail to provide for mechanical ventilation with proper air exchange	4.8.6 (c)	\$400.00
<u>99</u>	Fail to provide for natural ventilation in every washroom	4.8.6 (d)	\$400.00
<u>100</u>	Fail to provide for mechanical ventilation in every washroom as an alternative to natural ventilation	4.8.6 (e)	\$400.00
<u>102</u>	Fail to provide for a natural ventilation in every enclosed attic or roof space	4.8.6 (f)	\$400.00
<u>103</u>	Fail to provide for required roof, eave or gable end ventilation	4.8.6 (g)	\$400.00
<u>104</u>	Fail to provide ventilation in crawlspace or non-habitable basement space	4.8.6 (h)	\$400.00
<u>105</u>	Fail to adequately ventilate accessory rooms and residential buildings with multiple dwelling units	4.8.6 (i)	\$400.00

<u>106</u>	Fail to exceed maximum occupancy of habitable floor space	4.8.7	\$400.00
<u>107</u>	Fail to provide for proper windows in living room, dining rooms and bedrooms to provide for natural light	4.8.8	\$400.00
<u>108</u>	Fail to equip and maintain dwelling unit with sink provided with portable hot and cold water	4.8.9 (a)	\$400.00
<u>109</u>	Fail to provide utility outlets suitable for refrigerator and cooking stove	4.8.9 (b)	\$400.00
<u>110</u>	Fail to provide for splash back and countertop around kitchen sink	4.8.9 (c)	\$400.00
<u>111</u>	Fail to maintain kitchen appliances and fixtures when equipped	4.8.9 (d)	\$400.00
<u>112</u>	Fail to provide for a least one enclosed sanitary facility	4.8.10	\$400.00
<u>113</u>	Fail to provide for minimum floor area within dwelling unit	4.8.11 (a)	\$400.00
<u>114</u>	Fail to provide for minimum floor area for sleeping accommodation	4.8.11 (b)	\$400.00
<u>115</u>	Fail to provide for minimum floor area for dining space	4.8.11 (c)	\$400.00
<u>116</u>	Fail to provide for minimum floor area for combined dining space	4.8.11 (d)	\$400.00
<u>117</u>	Fail to provide for minimum floor area of kitchen area	4.8.11 (e)	\$400.00
<u>118</u>	Fail to provide for a minimum floor area of kitchen area for multiple occupants	4.8.11 (f)	\$400.00
<u>119</u>	Fail to provide for minimum floor area of bedrooms	4.8.11 (g)	\$400.00
<u>120</u>	Fail to provide for minimum floor area of bedrooms	4.8.11 (h)	\$400.00

<u>121</u>	Fail to provide for minimum floor area of bedrooms	4.8.11 (i)	\$400.00
<u>122</u>	Fail to provide for an enclosed space to accommodate for water closet bathtub or shower stall	4.8.11 (j)	\$400.00
<u>123</u>	Fail to maintain multiunit security devices where equipped	4.8.12	\$400.00
<u>124</u>	Fail to provide for sanitary and kitchen facilities based on occupant occupancy	4.9.1	\$400.00
<u>125</u>	Fail to provide for a required floor area	4.9.2	\$400.00
<u>126</u>	Fail to equip with cooking facilities	4.9.3	\$400.00
<u>127</u>	Fail to be equipped with sanitary facilities	4.9.4	\$400.00
<u>128</u>	Fail to keep all buildings free of pests	4.10.1	\$400.00
<u>129</u>	Fail to maintain elevating devices	5.1.1	\$400.00
<u>130</u>	Fail to maintain heating ventilating and mechanical systems	5.2.1	\$400.00
<u>131</u>	Fail to maintain minimum temperatures	5.2.2	\$400.00
<u>132</u>	Used portable heating as primary source of heat	5.2.3	\$400.00
<u>133</u>	Fail to provide for multi-unit duct type smoke detector	5.2.4	\$400.00
<u>134</u>	Fail to maintain plumbing and drainage free from leaks and freezing	5.3.1 (a)	\$400.00
<u>135</u>	Fail to supply portable hot and cold water based on occupancy served	5.3.1 (b)	\$400.00
<u>136</u>	Fail to provide for hot water at appropriate temperature	5.3.1 (c)	\$400.00
<u>137</u>	Fail to maintain provided washing machines and plumbing fixtures	5.3.2	\$400.00

<u>138</u>	Fail to maintain air conditioners as to prevent condensation drainage	5.3.3	\$400.00
<u>139</u>	Fail to maintain septic systems	5.3.4	\$400.00
<u>140</u>	Fail to properly decommission septic systems	5.3.5	\$400.00
<u>141</u>	Fail to provide for electrical outlets	5.4.1	\$400.00
<u>142</u>	Fail to provide for electrical wall switches in required rooms	5.4.2	\$400.00
<u>143</u>	Fail to conform to Ontario Electrical Code	5.4.4	\$400.00
<u>144</u>	Fail to provide for and maintain lighting outlet in required rooms	5.4.5	\$400.00
<u>145</u>	Fail to provide for and maintain access lighting	5.4.6	\$400.00
<u>146</u>	Fail to maintain central station electrical connections as required	5.4.7	\$400.00
<u>147</u>	Fail to comply with a property standards order	12.1 (1)	\$600.00